



Parade Application

Lebanon Horse-Drawn Carriage Parade & Christmas Festival

Event Date: Saturday, December 7, 2019

Application Deadline: Friday, November 15, 2019

Please complete all information below:

Organization / Farm Name: _____

Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Mobile Phone: _____ Email: _____

Parades you will be participating in: 1:00pm 7:00pm Both

Number of horses: _____ Type of carriage, cart or wagon: _____

Will you allow a parade sponsor to ride in your rig? Yes No # people _____

May we place sponsor signage on your carriage? (12"x18") Yes No

- Each participate will receive **2 parking passes**.
- Each participate will receive **6 hospitality passes**

Please attach a typed description (40 words or less) for announcer, and photo of horse and rig for the committee. Must have a photo of horse and rig (even if you have participated in the past..all new photos this year).

Participant Release

Christmas Festival in Lebanon, Ohio, on Dec. 7, 2019 WHEREAS, the City requires that an applicant execute a release and indemnification agreement. WHEREAS, the undersigned has applied to participate in the Lebanon Carriage Parade & Christmas Festival in order to participate in the parade; NOW, THEREFORE, the undersigned agrees as follows:

Indemnification

Applicant, while participating in the Lebanon Carriage Parade & Christmas Festival, shall indemnify and hold harmless the City of Lebanon, the Lebanon Area Chamber of Commerce, Inc., their agents and officers against all claims for personal injury, death and/or property damage occurring in connection with participation in the Festival. Applicant agrees to assume, indemnify and save harmless the City of Lebanon, the Lebanon Area Chamber of Commerce, Inc., their agents and officers from and against all claims, liability, costs and expense for any and all loss, damage or destruction of property (including that of the City, the undersigned and third persons), and for any and all injury, death or their casualty of persons (including employees and customers of the undersigned and third persons), resulting directly or indirectly from the undersigned's participation in the Festival. In no event shall the City of Lebanon or the Lebanon Area Chamber of Commerce be liable to any person for consequential damages resulting from the undersigned's participation in the Festival.

Please sign and date below.

Signature _____

Date _____

You may email or mail your application, description, photo & certificate of liability to:

Mail: 212 N. Broadway, Suite #2 Lebanon, Ohio 45036 or **Email** parade@LebanonChamber.org



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Procedures

- **Parade times: 1:00pm and 7:00pm**
- Arrival times: By 11:00am for 1:00pm parade and by 4:00pm for 7:00pm parade
- Vehicles in staging area must display parking pass on dashboard
- Pass pre-parade(s) safety inspection
- All units must have a lead rope held by out walkers, and harness, bridal and lines attached
- Banners, political signs and/or throwing of candy not allowed during parade
- Parade Committee reserves the right to bar or remove from the parade any unit deemed unacceptable or not following proper procedures

Check-in and Hospitality

We are planning to utilize both Berry Intermediate School and the Transportation lot for staging this year. Check in will be at Berry Intermediate School, and you will receive your parade packet at that time. Packets include parade number, parade ornament and wrist bands for complimentary meals. Restrooms and a hospitality room will be available, and we will be serving complimentary meals before and between the two parades for participants. We are not expecting the parade route to change from last year.

Liability Insurance \$1,000,000/Occurrence

You will need to provide proof of insurance with application. If you don't have insurance, it can be obtained by membership in the Ohio Horseman's Council. Visit www.ohconline.com or contact Catherine Estill at 513-899-2267 or cnestill6@twc.com.

***** Important *** The O.H.C. deadline for 2019 membership is 10/31/19.**

If you have not obtained insurance by 10/31/19 you run the risk of not being granted insurance until the 2019 year.

Thank you for being a part of this wonderful community and Christmas tradition. If there is something The Lebanon Area Chamber of Commerce can do to make the parade more enjoyable and more special for you, please let us know your thoughts. We look forward to working with you to make the Lebanon Horse-Drawn Carriage Parade a huge success and a memorable experience for everyone!

parade@LebanonChamber.org